

Task: Survey/Site Layout	Project:	Every Second Safely First Move Forward
Date:	Task Location:	Supervisor:

PPE		Weather / Site Conditions		Inspections/Permits	
Hard Hat Safety Glasses High Viz Vest/Shirt Gloves	Face shield Cold Weather Gear Warm Weather Gear Fall Protection	Clear Cloudy Windy Rain	Dry Wet Muddy Standing Water	One Call Dig Ticket  Ticket #  Equipment Inspection (alarms, cameras, etc)	Bridge Deck Pre-Pour Checklist Critical Lift Plan Confined Space Entry Permit Excavation Inspection
Safety Toe Boots Hearing Protection Respiratory Protection	Welding Hood FR Clothing/Apron Other:	Snow Lightning Other:	Ice Frost Other:	Truck/Trailer DVIR Daily Crane Inspection Rigging Inspection Critical Lift Plan	Fall Protection Systems Work zone Inspection Ladders Other:

Task Steps:	Potential Hazards	Steps To Prevent Hazards/Injury/Incident
Set up/check base station	Unsafe driving	Use safe driving practices, Obey site speed limits (5mph in yard, 15mph on site), Hands free cell phone use only. Evaluate unknown terrain before entering. Use lights in low light conditions.
Check into control point	Slips, trips and falls	Evaluate ground conditions in the work area, Use safest route of access/egress.
Drive job site to take grade shots	Line of fire	Keep hand(s) and other body parts in a proper position or distance from where the grade stake will be struck. Wear all appropriate PPE for the task.
Take grade shots	Struck by or caught in between	Communicate with others in the work area. Park vehicle(s) out of congested work areas if allowed. Wear a high visibility shirt or vest. Avoid placing body/body parts between two moving objects or a moving object and stationary object.
Drive survey stakes	Equipment damage	Use caution when transporting GPS survey equipment, utilize protective cases if necessary. Park unattended vehicle(s) away from congested work areas when allowed. Communicate with operators and other employees when parking/working in work area.

	Hand/power tool use	Inspect hand/power tools before use for safe operating condition. Remove defective tools from service.
	Wildlife	Monitor current/future weather conditions. Follow site lightning stand down policy if lightning is present. Monitor WhatsApp for updates from site management.
	Weather	Do not attempt to handle wildlife. Kick it before you pick it. Wear snake gaiters when in areas with tall vegetation or where snakes may likely be.
Crew Comments / Concerns		

Signatures:	
1)	9)
2)	10)
3)	11)
4)	12)
5)	Supervisor:
6)	BM/ABM:
7)	PM/CM:
8)	Safety:

